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To: Kivowitz, Sharon[Kivowitz.Sharon@epa.gov]
From: Kevin Maldonado
Sent: Fri 2/19/2016 2:40:34 PM
Subject: Re: New Cassel/Hicksville Groundwater Site Meeting

John and I will be there thanks. Kevin

Sent from my iPhone

On Feb 19, 2016, at 12:04 PM, Kivowitz, Sharon <Kivowitz.Sharon@epa.gov> wrote:

Hi,
Thank you all for getting back to me so quickly. As there was no day that everyone could make it, I am scheduling our meeting for the day most folks are available, **Wednesday, March 23rd at 10:00 am at 290 Broadway, NY, NY, Room 27D**. If you are unable to make it that day and cannot send someone in your place, please let me know and we can talk after the meeting at your convenience.

We have new rules regarding entry into 290 Broadway. The good news is that you will no longer have to wait on the public line to get into the building. The bad news is that there is now more paperwork to deal with. I will provide you with specific instructions as we get closer to the meeting which will include an email from me that you will need to show the security guard upon your arrival.

For now, I will need a list of everyone who is planning to attend. If you are bringing anyone with you, please provide me with their name and affiliation as soon as you can.

I will also be sending an agenda in advance of the meeting.

I look forward to our meeting on the 23rd.
Sharon

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